



## MEMORANDUM

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**TO:** Carla Holt, Clerk to the Board of County Commissioners

**FROM:** Ronda D. Tatum, Budget & Management Director

**DATE:** October 2, 2014

**SUBJECT:** **Technical Correction to Approved Budget Ordinance Amendment, Item #5 from the September 8, 2014 Board Meeting**

At the September 8, 2014 Board of Commissioners meeting, agenda item #5 was approved appropriating \$10,955 of Reserved Fund Balance from a donation made in FY2014 from the Friends of the Walkertown Library for the purchase and installation of new lighting in the auditorium of the Walkertown Library.

Upon review of the item, the funds were not placed in Reserved Fund Balance but rather Unreserved Fund Balance.

It has been determined, in conversation with the CFO and County Attorney, that a technical correction submitted via a report to the Board is an appropriate way to handle this matter.

Please replace the Budget Ordinance Amendment (item #5) from the September 8, 2014 meeting with the attached *TECHNICAL CORRECTION*.

If another agenda item fixing this error is necessary, please let me know

Thank you for your consideration. A Budget Revision will be sent to you for signature based on the Technical Correction .

**FORSYTH COUNTY, NORTH CAROLINA  
TECHNICAL CORRECTION  
AMENDMENT TO  
2014-2015 BUDGET ORDINANCE**

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**FROM: BUDGET & MANAGEMENT**

**MEETING DATE:** September 8, 2014

**EXPLANATION:**

In May 2014, the Friends of the Walkertown Branch Library made a donation of \$10,955 to be used toward the purchase and installation of new lighting in the auditorium of the Walkertown Branch Library. The General Services Department initiated the process of procuring the lighting which included a Request for Proposals. Since a contract was not encumbered during Fiscal Year 2013-2014, the \$10,955 rolled into Reserved Fund Unreserved Fund Balance in the General Fund.

This Budget Ordinance amendment appropriates the donated amount to the General Services Department to fund the lighting project at Walkertown Branch Library as intended.

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**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF FORSYTH COUNTY THAT THE  
2014 – 2015 BUDGET ORDINANCE IS AMENDED AS FOLLOWS:**

INCREASE:	<u>SECTION 1 REVENUE</u>	
	GENERAL FUND	
	RESERVED FUND BALANCE	
	<u>UNRESERVED FUND BALANCE</u>	<u>\$10,955</u>
INCREASE:	<u>SECTION 2 APPROPRIATIONS</u>	
	GENERAL FUND	
	GENERAL SERVICES	<u>\$10,955</u>

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**NATURE OF TRANSACTION:**

- Additional Revenue Available  
 Transfer within Accounts of  
Same fund  
 Other: Appropriation of Fund Balances

APPROVED BY BOARD OF COUNTY  
COMMISSIONERS AND ENTERED ON  
MINUTES DATED \_\_\_\_\_  
AGENDA ITEM NUMBER \_\_\_\_\_

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