



**Joseph Hundley**  
**Emergency Services Chief**

**Brock Smith**  
**Deputy Chief/Fire Marshal**



**Emergency Responder Communication Permit**

Business Name: \_\_\_\_\_ Site Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

System Contractor: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Bldg Sq. Footage: \_\_\_\_\_ Email: \_\_\_\_\_

Building Contractor: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ WS/FC Building Permit Number: \_\_\_\_\_

Analysis submittal is **REQUIRED** if a NEW Building meets any of the following criteria:

1. Building is over 7500 ft2 in size.
2. Building has more than one story above the grade plane.
3. Building has no windows.
4. Building is underground.
5. Building has a basement.

The following information must be submitted with or on the plans:

- Certificate of Training from the Manufacturer
- FCC License
- FCC BDA Certification Number
- Layout of Communication Equipment
- Radio Signal Strength Evaluation
- Amplification System Configuration
- Signal Booster Location(s)
- Standby Power Configuration
- Occupancy Contact Name and Phone Number

Completed retransmission letter (Minus the approval signatures from Forsyth County Interagency Staff). This document is located in our ERRC System Letter to Designers

**Fee Schedule**

The fee for suppression systems review is \$50.00.

**Other Information**

Plans are reviewed on a first-come, first-serve basis. Re-review will be treated as a first submission. Depending on the workload, the review could take up to two weeks to complete. The holder of this permit may contact the Fire Marshals Office at 336-703-2550 for information regarding the supervision of inspectors, an internal review of permits, and the local appeals process.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

Date Received \_\_\_\_\_ Plans Approved Y or N \_\_\_\_\_ Approved by: \_\_\_\_\_

Permit # \_\_\_\_\_ Date: \_\_\_\_\_ Fee: \_\_\_\_\_ Check #: \_\_\_\_\_ Credit Card \_\_\_\_\_ 5/23