

FORSYTH COUNTY
BOARD OF COMMISSIONERS

**BRIEFING
DRAFT**

MEETING DATE: JANUARY 23, 2017

AGENDA ITEM NUMBER: 7

SUBJECT: RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT BETWEEN FORSYTH COUNTY AND WILLIAM B. MEYER, INCORPORATED (STRATFORD, CT) FOR FORSYTH COUNTY CENTRAL LIBRARY RELOCATION SERVICES-PHASE II (GENERAL SERVICES DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

ATTACHMENTS: YES NO

SIGNATURE: _____ DATE: _____
COUNTY MANAGER

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT
BETWEEN FORSYTH COUNTY AND WILLIAM B. MEYER, INCORPORATED
(STRATFORD, CT) FOR FORSYTH COUNTY CENTRAL LIBRARY
RELOCATION SERVICES-PHASE II
(GENERAL SERVICES DEPARTMENT)**

WHEREAS, Forsyth County's consultant on the Central Library construction project, completed a Request for Proposals process on behalf of Forsyth County for professional moving services companies with expertise in library relocations to identify the best company to provide relocation services for the Central Library facility; and

WHEREAS, after a detailed analysis of the proposals based on response, amount, methodology, schedule, and move experience, the County consultant and staff recommended and the Forsyth County Board of Commissioners awarded the contract for relocation services, Phase I, to William B. Meyer, Incorporated in the amount of \$138,375; and

WHEREAS, William B. Meyer, Incorporated completed the relocation services, Phase I, in a professional and satisfactory manner and organized the items and prepared a strategy to make the return move less expensive and has offered to complete the return move, which will include additional services, at a cost of \$108,640; and

WHEREAS, County staff recommends that the Forsyth County Board of Commissioners authorize the execution of a contract between Forsyth County and William B. Meyer, Incorporated to provide Central Library relocation services for Phase II in the amount of \$108,640;

NOW, THEREFORE, BE IT RESOLVED that the Forsyth County Board of Commissioners hereby authorizes execution of a contract between Forsyth County and William B. Meyer, Incorporated for the provision of Central Library relocation services for Phase II in the amount of \$108,640.

BE IT FURTHER RESOLVED that the Forsyth County Board of Commissioners hereby authorizes the Chairman or County Manager and the Clerk to the Board to execute, on behalf of Forsyth County, a contract with William B. Meyer, Incorporated for Central Library relocation services for Phase II in the amount of \$108,640, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 23rd day of January 2017.