

FORSYTH COUNTY
BOARD OF COMMISSIONERS

**BRIEFING
DRAFT**

MEETING DATE: SEPTEMBER 6, 2018 AGENDA ITEM NUMBER: 10

SUBJECT: RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO A CONTRACT WITH JOHN DAVENPORT ENGINEERING, INC., TO PROVIDE TRANSPORTATION ENGINEERING SERVICES FOR TANGLEWOOD PARK SPECIAL EVENT ROADWAY IMPROVEMENTS AND UPGRADES (PARKS AND RECREATION DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

ATTACHMENTS: Yes No

SIGNATURE: _____ DATE: _____
COUNTY MANAGER

**RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO A
CONTRACT WITH JOHN DAVENPORT ENGINEERING, INC., TO PROVIDE
TRANSPORTATION ENGINEERING SERVICES FOR TANGLEWOOD PARK
SPECIAL EVENT ROADWAY IMPROVEMENTS AND UPGRADES
(PARKS AND RECREATION DEPARTMENT)**

WHEREAS, on July 13, 2017, the Forsyth County Board of Commissioners adopted a Resolution awarding a contract to John Davenport Engineering, Inc. (Davenport), for transportation engineering services for the Tanglewood Park special event roadway improvement and upgrades, and the County contracted with Davenport for such services; and

WHEREAS, on October 5, 2017, Davenport began providing transportation engineering services for the Tanglewood Park special event roadway improvements and upgrades; and

WHEREAS, in the course of design work, it was discovered that additional fees and design work are required to prepare floodplain certifications to obtain permits to complete the project, and that such additional fees and work were not included in the original scope of work; and

WHEREAS, Davenport now proposes to provide additional services for hydraulic engineering to develop a No-Rise Certification required for a floodplain development permit and subsequent erosion control permitting, and to pay permit fees on behalf of the County, for an additional \$11,155.00; and

WHEREAS, it is recommended by the County Manager and the Parks and Recreation Director that the contract with Davenport to provide transportation engineering services for the Tanglewood Park special event roadway improvements and upgrades be amended effective August 1, 2018, to include the above-listed work and to increase the contract amount to \$113,255.00;

NOW, THEREFORE, BE IT RESOLVED that the County Manager and Clerk to the Board are hereby authorized to execute a contract amendment, attached hereto, on behalf of Forsyth County, with John Davenport Engineering, Inc., in the amount of \$11,155.00, which will increase the total contract amount to \$113,255.00, consistent with the terms outlined herein, and such subsequent amendments, not to exceed \$10,000.00 in total, as may be necessary to complete the project, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 6th day of September, 2018.

Document G802™ – 2017

Amendment to the Professional Services Agreement

PROJECT: <i>(name and address)</i> Tanglewood Park Special Event Roadway Improvements	AGREEMENT INFORMATION: Date: 7/26/2018	AMENDMENT INFORMATION: Amendment Number: 001 Date: 07/18/2018
OWNER: <i>(name and address)</i> County of Forsyth Parks & Recreation Tanglewood Park 201 North Chestnut Streeer Winston-Salem, NC 27101	ARCHITECT: <i>(name and address)</i> John Davenport Engineering, Inc 119 Brookstown Avenue Suite #1 Winston-Salem, NC 27101	

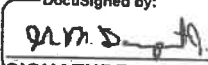
The Owner and Architect amend the Agreement as follows:
for additional work ooutside of the the architects original Scope of Work. Work to include 1). a Floodplain Study for developing a No-Rise Certification for the project, 2). Erosion control and flooplain permitting.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:
11,155.00 (Eleven Thousand One Hundred and Fifty Five Dollars and No Cents)

Schedule Adjustment:
Zero (0) days

SIGNATURES:

John Davenport Engineering, Inc
ARCHITECT *(Firm name)*
DocuSigned by:

SIGNATURE
 John Davenport, President
PRINTED NAME AND TITLE
 7.18.2018
DATE

Forsyth County Parks & Recreation
 Tanglewood Park
OWNER *(Firm name)*

SIGNATURE
 J Dudley Watts, Jr., County
 Manager
PRINTED NAME AND TITLE

DATE