

Forsyth County Department of Social Services
Board Meeting
August 28, 2017

Board Members present: Fleming El-Amin (Chair), Vice Chair Claudette Weston, Com David Plyler and Karen Durell

Others present: Debra Donahue (Director), Michael LaDisa (Deputy Director), Victor Isler (Family & Children’s Director), Diane Wimmer (Adult Division) Director, Kim Collie (Asst. Director Income Support), Tiffiany Lamarque (Asst. Division Director Income Support), Linda Daum (Business Officer), Tanya McDougal (Director of Strategic Initiatives), Gloria Woods (County Attorney), Phyllis Russell and Ronda Tatum (Budget Office), Gail Anderson (Admin. Asst.)

Meeting called to order:

New Employee Introductions:

Adult: Katherine Spencer

Family and Children’s: Jovannique Townsend, Kathlin Neamo, McKenzie Stenberg

Income Support: Allison Parsons, Kierre Britton, Shanna Collins

I. Consent

- A. Minutes from July meeting which was held August 9, 2017- Minutes were presented motion made to approve by Claudette seconded by Dave Plyler, passed by voice vote.

II. Director’s Report- Debra Donahue

- A. HR Vacancies
 - i. Current Vacancies: 38
- B. RFP Process
 - i. Discussion on Energy Program and Emergency Assistance Contract with Salvation Army and dissolution of contract
 - ii. Decision of the Board:
 - 1. Motion: The Director is directed by the Board to rewrite and reinstate the contract with the Salvation Army for the Energy and Emergency Assistance programs. The contract rewrite must be completed by September 11, 2017. Salvation Army will have comprehensive scope of work and along with measureable

outcomes. The motion was modified at the request of the director to include provision for contract termination discussion if Salvation Army fails to meet contractual obligations. The Social Services Board's approval must be granted before, DSS issues a thirty day notice to terminate the contract for failure to meet contractual obligations

- a. Motion made to rewrite and reinstate the contract with the Salvation Army for the Energy and Emergency Assistance programs. The contract will have the scope of work along with measurable outcomes. If the Salvation Army fails to meet the contractual requirement, the Forsyth County DSS Board will be notified and they will approve or deny the request to terminate contractual relationship with a 30 day notice. Motion was made by Claudette Weston, seconded by Dave Plyler, passed by voice vote.

III. Division updates

- A. Division leaders introduced self and programs to new board members

IV. Other Discussion- Social Services Board stated they write policy per Claudette Weston

- A. Request for intervention by Social Services Director on the following items:
 - i. Loomis Armored Car Services
 1. RFP process completed
 2. No bidders for contract, Loomis contract betted by Risk Management and Attorney's office
 3. Contract Pending with County Manager's office
 - ii. ADP –Automated Data Processing
 1. Plan for technology
 2. Requested assistance with expediting the coordination of efforts between MIS and DSS.

Motion to Adjourn seconded by Karen Durell, vote to adjourn, meeting was adjourned.

Next meeting will be **September 25, 2017 at 11:30 am**